# Wholly Exempt Application Instructions

Nassau County Department of Assessment

# Table of Contents



# Nassau County Department of Assessment

### Wholly Exempt Renewal

Registration

Email Address: *	
Password: *	Click "Sign Up Here!" to be taken to the registration page
Login	
Don't have an account? <mark>Sign Up Here!</mark>	
Forgot Password?	

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### Wholly Exempt Registration

Password: *	Confirm Password: *	Fill out the
First Name: *	Last Name: *	registration form and click the "Register" button
Company:	Phone	create an account All fields with a re
Address:	Apt/Suite:	asterisk are requir fields
City:	State: Zip Code:	

Already have an account? Log in here.

Registration

## Registration

	Welcome Michael! Please verify your account by clicking <u>here</u> . Alternatively, you can copy and paste the following link into a web browser: https://app.nassaucountyny.gov/Assessment/wholly-exempt/verify- account/bhjLvTvoTTYUDFCkv Sincerely, Clergy Exemption Division	Click the "here" link or copy and paste your unique link into a web browser to activate your account
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### Nassau County Department of Assessment

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# Nassau County Department of Assessment

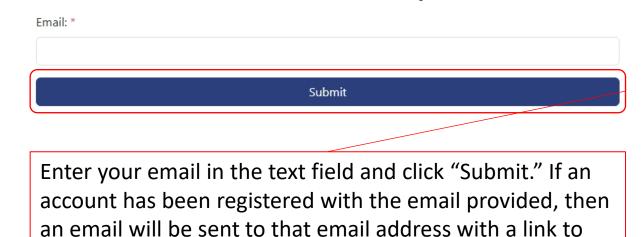
### Wholly Exempt Renewal

Account

Recovery

Email Address: *	If you do not remember your password, you can
Password: *	reset your password by clicking the "Forgot Password?" link.
Login	
Don't have an account? Sign Up Here!	
Forgot Password?	

### Password Reset Request



reset your password.

## Account Recovery

### Nassau County Department of Assessment

A password reset has been requested for your account. Please click <u>here</u> to reset your password.

Alternatively, you can copy the link below and paste it into a web browser to be taken to the reset password page:

https://app.nassaucountyny.gov/Assessment/wholly-exempt/passwordreset/vbHlkuhgbvbhguj

Sincerely, Clergy Exemption Division

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Click the "here" link or copy and paste the url provided into a web browser to be taken to the reset password page.

Account Recovery

### **Password Reset**

#### Password: \*

Password Confirmation: \*

Submit

Enter the new password into the Password and Password Confirmation fields. Then click the "Submit" button to reset your password.

Account Recovery

# Nassau County Department of Assessment

### Wholly Exempt Renewal

Password: *		
	Login	

Don't have an account? Sign Up Here!

Forgot Password?

Logging In

Enter in your email and password. Then click the "Login" button to log in.

# Welcome to the Wholly Exempt Rer Portal Log Out

You have unfinished applications. Click the button below to view your applications.

View Applications

New Applications

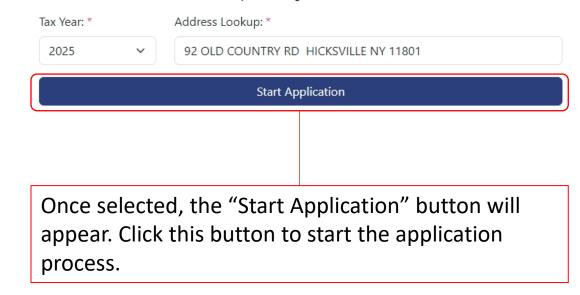
Dashboard

To start a new renewal application, click the "New Application button or link. To view your current and previous application, click the "View Applications" button or click your name in the top right corner and click the "My Applications" link.

### Address Lookup: \* Tax Year: \* 92 Old Country Rd 2025 $\sim$ 92 OLD COUNTRY RD HICKSVILLE NY 11801 992 OLD COUNTRY RD PLAINVIEW NY 11803 Select the tax year you wish to file for. Begin typing in the "Address Lookup" text field and click on the Filing an property you wish to apply for. If Application you know your PARID, you can type that in as well.

## Property Search

## Property Search



# Filing an Application

Michael Erdma

	Individual forms	Wholly Exempt Application PARID: PARID: 12085 00560
Filing an Application		Renewal Application for Real Property Tax Exemption for Nonprofit Incomplete   Organizations I - Organization Purpose - RP-420-a/b-Rnw-I Incomplete   Renewal Application for Real Property Tax Exemption for Nonprofit Incomplete   Organizations I - Organization Purpose - Schedule A - SCHEDULE A RP- Incomplete   Renewal Application for Real Property Tax Exemption for Nonprofit Incomplete   Organizations II - Property Use - RP-420-a/b-Rnw-II Incomplete   Affidavit in Support of Application for Nonprofit Organization Exemption Incomplete   Pr-420-a/b and RP-462 Incomplete
		Each property is different and may require different forms to be filled out. Each form will be listed here. Click on the forms to reveal the required fields to be filled out.

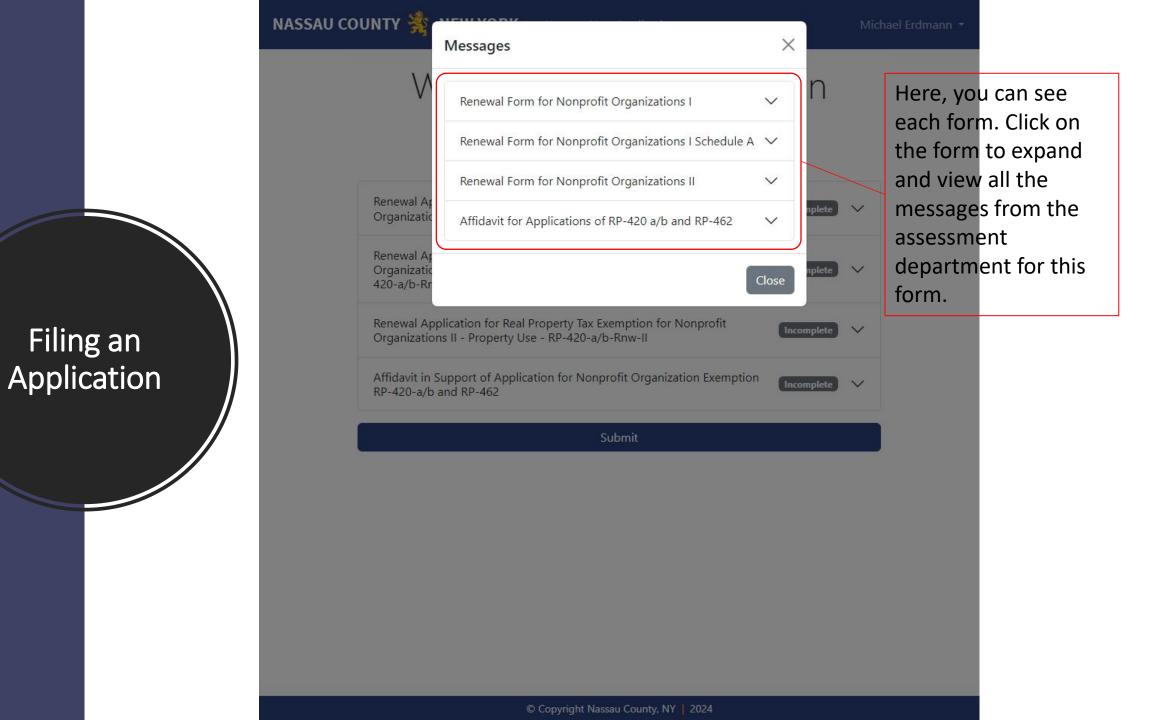
Filing an

Application

Michael Erdmann 🔻

# Wholly Exempt Application





# Filing an Application

gricu	ltural Assessment Renewal Certification
06/	27/2024 11:06 AM
You	application for a New York State Real Property Ta
Exer	nption is incomplete. Please submit the following:
0	Financial statements (990 form or year-end
	detailed income & expense statements)
	Organization incorporation papers
0	IRS determination letter
-	27/2024 11:40 AM
	application for a New York State Real Property Ta
	nption is incomplete. Please submit the following:
0	Financial statements (990 form or year-end
	detailed income & expense statements)
0	Organization by-laws

Once expanded, you can see each message for the form.

Close

Michael Erdmann 🔻

# Wholly Exempt Application

PARID: PARID: 12085 00560

### Messages

Name of organization:	* Empl	loyer ID no.: *	
			Fill out all the requi
Contact Person: *	Contact Phone: *	Contact Email: *	fields for each form
Mailing Inform	mation		
Mailing Inform	mation	Ant/Suite	
Mailing Inform	mation	Apt/Suite:	
•	mation	Apt/Suite:	These buttons can b
•	State:	Apt/Suite: Zip Code: *	These buttons can k used to hide/show
Mailing Address: *			

Filing an Application

		Please describe and improvements on any of the buildings below: Building: * Usage: *	Some forms required a notarized document to be uploaded. These
		+ Add Improvement	forms will not be marked complete until at least one notarized
		Building - Improvement Purpose Action   That said petitioner allows an individual or another organization to occupy or otherwise use space on the property owned by the petitioner whether paid rent or not: *	document has been uploaded
		- Please Select -	
	gan	Notarized Form	
Appli	cation	The application will not be able to be submitted until a notarized form is uploaded.	Clicking the Print Blank
		Choose File No file chosen	Form button allow you to print a blank version
		Upload	of the current form.
	Clicking the save button will save the forms data.	Notarized Filename Action	Clicking the Submit button will submit your
	Clicking the Save and Print button will save	Save Save and Print Print Blank Form	application. All forms must be complete to
	the forms data and generate a pdf.	Submit	submit the application.
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